



INFORMATION AND INSTRUCTIONS TO OFFERORS

Bechtel National, Inc.

Pueblo Chemical Agent-Destruction Pilot Plant

THE INFORMATION AND INSTRUCTIONS CONTAINED HEREIN ARE IMPORTANT.
PLEASE READ THEM CAREFULLY.

1.0 INFORMATION

1.1 Project Description

The Defense Department's ACWA program has selected an integrated team consisting of Bechtel National, Inc. (BNI); Parsons Infrastructure and Technology; Battelle Memorial Institute; and Washington Demilitarization Company (WDC) to design, build and operate the Pueblo Chemical Agent-Destruction Pilot Plant (PCAPP) for the destruction of the stockpiled munitions containing mustard agent.

The scope of services also includes environmental permitting, equipment acquisition and installation, pilot testing, and plant closure.

1.2 Site Location

The Pueblo Chemical Depot is located within Pueblo County in the state of Colorado, approximately 13 miles east of the city of Pueblo and 40 miles south-southeast of Colorado Springs.

1.3 Closest Facilities

Port of Entry: Los Angeles, CA, Galveston, TX
Airport: Colorado Springs, CO

2.0 INSTRUCTIONS

2.1 Inquiry Documents

- 2.1.1 OFFEROR'S attention is directed to all of the documents, which form a part of this Request for Proposal. All forms and documents must be completed and submitted with OFFEROR'S Proposal **INCLUDING THE ATTACHED FORM OF PROPOSAL.**
- 2.1.2 OFFEROR is responsible for examining the complete Request for Proposal, attachments and any addenda. Failure to do so will be at OFFEROR'S sole risk. No relief will be given for errors or omissions by OFFEROR.
- 2.1.3 Should OFFEROR find errors or discrepancies in the Request for Proposal, OFFEROR shall notify BUYER who signed the Request for Proposal. Clarifications shall be provided to all OFFERORS.
- 2.1.4 Proposal may be withdrawn or modified, provided the statement of withdrawal or modification is received by BUYER, in writing, prior to the proposal due date.
- 2.1.5 BUYER may modify any part of the Request for Proposal at any time prior to the proposal due date.
- 2.1.6 The preparation of a proposal shall be by and at the expense of OFFEROR.

2.1.7 BUYER MAY REJECT ALL PROPOSALS OR MODIFICATIONS RECEIVED AFTER THE PROPOSAL DUE DATE.**2.2 Basis of Award**

- 2.2.1** BUYER intends to award a Purchase Order resulting from this Request for Proposal (RFP) to the responsive, responsible OFFEROR whose proposal represents the Lowest Priced Technically Acceptable offer after evaluation in accordance with the factors and criteria stated herein.

Award will be made to the responsive, responsible OFFEROR proposing the lowest price for the products meeting the requirements of this solicitation.

- 2.2.2** BUYER intends to evaluate proposals and award a Purchase Order without discussions with OFFERORS. Therefore, OFFEROR'S initial proposal should contain the OFFEROR'S best terms from a technical, commercial and price and delivery standpoint. However, BUYER reserves the right to conduct discussions with one or more potential awardees if deemed to be in the best interests of BUYER or GOVERNMENT.
- 2.2.3** BUYER may reject any or all offers if such action is in the best interest of the BUYER, or may waive informalities and minor irregularities in proposals received.
- 2.2.5** BUYER reserves the right to make multiple awards, or divide the award among more than one OFFEROR if deemed to be in the best interest of BUYER or GOVERNMENT.
- 2.2.6** BUYER may determine that an offer is unacceptable if the prices proposed are materially unbalanced between line items or sub-line items, and may reject the proposal or conduct discussions to resolve discrepancies.
- 2.2.7** BUYER may accept alternate proposals that meet the essential requirements of the Request for Proposal and are deemed to be in the best interest of BUYER and GOVERNMENT.
- 2.2.8** BUYER may cancel the Request for Proposal in its entirety at any time at BUYER'S sole discretion.
- 2.2.9** BUYER reserves the right to utilize the eAuction event tool in order to obtain best and final offers (BAFO).

2.3 Evaluation Criteria

Each OFFEROR'S proposal in response to this Request for Proposal will be evaluated to determine the responsibility of the OFFEROR and the responsiveness of its proposal considering the following criteria:

2.3.1 Commercial Criteria

- Price Reasonableness
- Acceptance of Commercial Terms and Conditions
- Financial Responsibility
- Proposed Material Sources and Subcontractors
- Small Business Subcontracting (if required)
- Fabrication and Delivery Schedules
- Support Availability and Cost

2.3.2 Technical Criteria – In accordance with Section 3, Technical Form of Proposal and the following criteria

- Compliance with Physical and Operational Requirements of the Scope, Specifications and Drawings
- Merits of Deviations or Exceptions
- Design Capabilities (if required)
- Sourcing and Subcontracting Plan
- Apparent Capacity and Manufacturing Capability
- Quality Control Program
- Maintainability, Reliability and Spares.

2.3.3 Experience Criteria

- Tenure of Present Ownership
- Parent Company Relationships
- Previous Manufacture of Same Products (dates and quantities)
- Previous Manufacture of Related Products (dates and quantities)

2.4 Preparation of Proposals**2.4.1 Drawings, Specifications, Data Sheets**

OFFEROR is expected to examine the drawings, specifications, schedule and all instructions. When required in the Request for Proposal, OFFEROR shall furnish typical outline, arrangement and sectional drawings with OFFEROR'S description of equipment, and priced recommended spare parts list, and shall complete and return all BUYER'S Data Sheets.

2.4.2 Form of Proposal

OFFEROR shall type and sign the name of OFFEROR'S authorized representative on the Form of Proposal as well as the priced portion of the proposal. If an electronic version of the Form of Proposal was included Request for Proposal, OFFEROR shall submit a completed electronic document in addition to the number of paper copies required.

2.4.3 Unit Prices and Spare Parts

For each item offered shall be shown unless otherwise specified. A total shall be entered in the extension column of the proposal for each item proposed. In case of discrepancy between a unit price and the extended price, the unit price will be presumed to be correct. OFFEROR shall provide a priced list of recommended spares with estimated annual quantities.

2.4.4 Escalation

Firm price proposals are required through the specified delivery date(s). If escalation must be quoted (and no BUYER escalation formulae are stipulated), the conditions and formula shall be applicable to labor and/or material only and shall stipulate a maximum percent per month or year.

2.4.5 Number of Copies of Proposals

The number of copies of OFFEROR'S proposal shall be that required by the Request for Proposal Letter.

2.5 Exceptions and Alternate Proposals

- 2.5.1** OFFEROR'S base proposal shall be in strict conformance with BUYER'S requirements as set forth in this Request for Proposal. However, OFFEROR may submit alternate proposals when it considers the alternate to be an improvement or more cost effective. If there are any variations from BUYER'S requirements, the OFFEROR shall itemize all variances in the Form of Proposal.
- 2.5.2** Brand names and figure numbers, when specified in the Request for Proposal are illustrative of an approved type and OFFEROR may propose the substitution of an equivalent type of another manufacturer, unless specifically prohibited. OFFEROR shall give complete description of proposed equipment, including materials of fabrication.
- 2.5.3** OFFEROR must specifically list in their proposal all the country(ies) of origin for each major component. All materials must meet the requirements of the applicable codes and specifications of the Request for Proposal.

2.6 Proprietary Information

- 2.6.1** This Request for Proposal and all drawings, designs, specifications and other data appended or related to it are the property of BUYER and are delivered only for the purpose of enabling each potential OFFEROR to prepare and submit a proposal. The information contained or referred to in the Request for Proposal or appended to it, is not to be disclosed or released for any other use or purpose and must be returned when requested.

"DISTRIBUTION AUTHORIZED TO U.S. GOVERNMENT AGENCIES AND THEIR CONTRACTOR'S ONLY. CONTAINS TECHNICAL OR OPERATIONAL INFORMATION. THIS DETERMINATION AS MADE ON 20 FEBRUARY 2005. OTHER REQUESTS FOR THIS DOCUMENT WILL BE REFERRED TO: LES, PUEBLO CHEMICAL DEPOT, CO, 81006-9330, BLDG 54, (719) 549-4258
DESTRUCTION NOTICE: IF THIS MATERIAL CAN NOT BE RETURNED TO PCD LES IT MUST BE DESTROYED BY A METHOD THAT WILL PREVENT DISCLOSURE OF CONTENTS OR RECONSTRUCTION OF THIS DOCUMENT."

- 2.6.2** OFFEROR will advise in its proposal, any of OFFEROR'S drawings or information that is proprietary and will not be available to BUYER. Any information which is to be available to Buyer, but which contains restricted or proprietary data must be clearly marked.

2.7 Language and Units of Measure

All material will be quoted and fabricated in the United States foot/pound measurements unless specified otherwise. All communications, drawings, and data will be in the English language and United States measurements.