

Pueblo Chemical Agent Destruction Pilot Plant (PCAPP) Project

eAuction

Introduction and Event Information

Please review the following online eAuction introduction and event information in its entirety. Offerors should reference Request for Proposal (RFP) number 24852-MRA-EEC0-00001 for all required technical and commercial information.

1. Introduction

As part of our ongoing commitment to world-class supply management, Bechtel National Inc. is incorporating leading edge e-commerce technologies into its existing work processes. In the procurement process, one such new technology that provides both an efficient and equitable way to manage materials, equipment, and service pricing is real-time, online price proposals.

Buyer intends to use the eAuction event tool in order to competitively bid the upcoming RFP requirement for Closed Circuit T.V. System for the Pueblo Chemical Agent Destruction Pilot Plant (PCAPP) Project. In addition to the requirements stated in RFP number 24852-MRA-EEC0-00001, the below instructions apply to this RFP. *Note: Submit unpriced proposals.*

Buyer reserves the right to utilize the eAuction event tool in order to obtain best and final offers (BAFO) for Closed Circuit TV System for the PCAPP Project. If Buyer elects to hold an eAuction event to obtain best and final offers the below instructions will apply. *Note: Submit priced proposals.*

Only pre-qualified, Buyer-invited Offerors will be permitted to participate in the eAuction event. Offerors who are not responsive to all instructions, certifications, and representation indicated in the RFP, or cannot satisfactorily demonstrate within its proposal the ability to perform all requirements will not be invited to participate in the competitive or BAFO eAuction event. There will be no costs or charges for Offerors to participate in either online event. Buyer is underwriting all costs.

2. Event Process

- 2.1. Price proposals for the event will be accepted only online over the eAuction event tool **from (DATE AND TIME TO BE DETERMINED)** subject to overtime extensions. Date and time for BAFO will be scheduled by Buyer at a mutually agreeable date and time, subject to overtime extensions.
- 2.2. Price proposals for either event shall be submitted in either U.S. dollars or in Alternate Currency. The eAuction event software will automatically make the conversion to equalize price proposals. However, Offerors must advise Buyer of the currency they intend to use in the event the date the price proposals are due. Otherwise, only US dollars will be allowed.
- 2.3. Offerors will propose only one lump sum price for each Competitive or BAFO eAuction event. Buyer believes that all items within the RFP can be sourced or produced by any Offeror permitted to participate in the event.
- 2.4. Offerors must be capable of producing or sourcing all items in the RFP and are not permitted to submit price proposals on partial RFP or on individual items within the RFP.
- 2.5. Immediately following the online eAuction event, the three lowest Offerors shall breakdown their lump sum price to individual unit prices.

3. Event Timeline

Offerors interested in participating in these eAuction events should complete the following steps by the deadlines given:

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Item	Task	Due Date
3.1.	Complete and return <u>Section 1: of the Material Requisition</u> , accompanying technical and commercial information, and any other required information to Buyer; i.e. review the entire RFP and prepare a detailed proposal that complies with all Buyer requirements For competitive online eAuction event submit unpriced proposals. For BAFO events submit priced proposals.	<i>To Be Determined</i>
3.2.	Complete a telephone course for <u>online eAuction event training</u> with Buyer. Contact Buyer to schedule this training	<i>To Be Determined</i>
3.3.	Receive from Buyer <u>Reserve Price and eAuction Event Highlights</u> email	<i>To Be Determined</i>
3.4.	Receive an email notification of your username and password for the event. You must acknowledge receipt of this email to the Buyer. Do not hit the reply button.	<i>To Be Determined</i>
3.5.	Have ready <u>Offeror Setup Checklist</u> and <u>Offeror Training</u> presentation	<i>To Be Determined</i>
3.6.	Log-on and participate in the competitive RFP or BAFO eAuction event (date and time to be advised)	<i>CCTV System To Be Determined</i>
3.7.	Complete, sign, and fax back <u>Low Offer Confirmation Form</u> immediately following the close of the online eAuction event. Low Offerors ranked 1, 2 & 3 shall also provide breakdown of the lump sum into individual unit prices	<i>To Be Determined</i>
3.8.	Final award decision and notification by Buyer	<i>To Be Determined</i>

4. Buyer Contact Information

Please direct all technical and commercial eAuction questions to:

4.1. Bechtel Contact

Bechtel National, Inc.
5202 President's Court, Suite 300
Frederick, Maryland 21703

Enter AR Name (TO BE DETERMINED)
Tel: **Enter Phone Number** (TO BE DETERMINED)
Fax: 301/694-3293
Email: **Enter Email Address** (TO BE DETERMINED)

4.2. Questions during the eAuction event should be directed to **[Enter AR Name]** TO BE DETERMINED at **[Enter Phone Number]** TO BE DETERMINED.

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5. Hardware/Software Requirements

The computer hardware/software necessary is standard consumer grade equipment. The minimum hardware/software required is:

Pentium® processor	64 MB of RAM
Microsoft Windows® 95, 98 or Windows® NT 4.0	28.8 kbps Modem
Netscape Communicator 4.0.1 or later <u>or</u>	CD-ROM drive
Internet Explorer 5.0 or later	Microsoft Excel 5.0/95
Internet Access to the World Wide Web	

6. Reserve Price

Reserve Price is the maximum price at which Buyer will commit to award business through the online eAuction event process. If the reserve price is not met, Buyer may declare the event null and void.

NOTE: Reserve price **DOES NOT** represent a target price, as Buyer expects offers below the reserve price.

7. Basis of Award

In addition to the Basis of Award conditions stated in the Buyer's Instruction to Offerors, the following applies to the RFP.

- 7.1. Overall competitiveness
- 7.2. Ability to meet Buyer's schedule
- 7.3. Owner approval(s)

In the event that the selected Offeror to whom Buyer may award the Purchase Order or Subcontract fails to properly acknowledge and return the Purchase Order or Subcontract to Buyer within five (5) calendar days after receipt, Buyer may withdraw and award Purchase Order or Subcontract to another Offeror.

8. Ranked Bidding

During the eAuction event, each participating Offeror will receive instant feedback on their rank. Rank position 1 is the lowest unevaluated proposal.

Each Offeror will only see their price and corresponding rank. They will not have access to any other information such as number of participating Offerors, their prices, or rank.

9. Evaluated Price

Buyer will review the proposals and identify any adjustments that need to be made, such as shipping cost differentials, etc. Bechtel eAuction will automatically calculate these adjustments and the proposal ranking will take these cost adjustments into account.

10. Alternate Proposals

If Offeror has a proposal that still meets specifications and is commercially attractive, Offeror must advise Buyer of the magnitude of saving when submitting the proposal. Buyer will review this magnitude and determine if it will technically evaluate it for inclusion in the eAuction event. The alternate must be submitted with its own schedule and technical data.

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11. Proxy Proposals

To ensure every Offeror has an opportunity to participate in eAuction events, proxy-proposal service will be provided during the eAuction event, should the Offeror be unable to directly input their price proposals at the eAuction website, priced proposals may be accepted by Buyer via an eAuction proxy bidder. A trained Buyer representative will enter the Offeror's price in the eAuction event on behalf of the Offeror and only rank feedback is given. All conversations during proxy proposals will be recorded.

Although discouraged, Offerors may participate in the eAuction event by Proxy proposal. A written authorization is required two working days in advance of the eAuction event.

12. eAuction Event Rules

In consideration of the opportunity to participate in the eAuction event for 24852-MRA-EEC0-00001 ("Offeror") agrees to the following:

12.1. Confidentiality.

Offeror shall keep the eAuction passwords and other confidential materials provided by Buyer, and all price proposals provided by itself in confidence and shall not disclose the foregoing to any third party.

12.2. Procedures and Rules

Offeror further agrees to be bound by the following "Rules" applicable to Offeror:

12.2.1. Price proposals that Offeror submits through eAuction are legally valid price proposals without qualification. **Price Proposals may not be withdrawn** except for data entry errors.

12.2.2. Offeror agrees to submit price proposals only through Bechtel eAuction and not to submit price proposals via any other mechanism including but not limited to post, courier, fax, email, or verbal unless specifically requested by Acquisition Representative identified on the RFP.

12.2.3. Offeror must notify Acquisition Representative immediately if it is experiencing difficulties during an event. "Difficulties" include any event or problem that interferes with the Offeror's ability to participate in the event and may include, but is not limited to, data entry errors, software problems, or hardware problems. Offeror will have ten (10) minutes after the event goes into "Pending Final Review" status to notify Acquisition Representative of any problems. If Acquisition Representative judges that any Offeror has been disadvantaged by a problem, the Acquisition Representative will correct the problem and may "re-open" the event. The Acquisition Representative phone number is **[Enter phone number] TO BE DETERMINED.**

12.2.4. Phone conversations during the eAuction event may be recorded.

12.3. In addition to any other remedies available to Buyer, Buyer may exclude Offeror from participating in future events due to Offeror's breach of any of the rules and regulations or obligations contained in this document.

12.4. Buyer will refrain from additional price negotiations outside the online eAuction event mechanism, except to clarify final details as are typically reserved until after the proposals are received.